



Grand Valley Equine Assisted Learning Center

Educational Programming Director

Job Description

This position is on a volunteer basis at this time. Grand Valley Equine Assisted Learning Center is a non-profit equine facility that is based on a three-pronged approach; all types of therapies utilizing horses will be offered, educational programming associating horses will be offered, and research supporting the relevance of this work will be conducted. As a part of our vision, educational programming is very important to the overall function of GVEALC. Developing and implementing these programs will require an individual with an education background. The successful candidate must have strong presentation skills, organizational capabilities, and communicating GVEALC vision to perspective educational partners. Recruitment of volunteers who will be strong educational supports, build educational programming that fits within GVEALC, and great relations with educational institutions we be asked of the successful candidate. Below please find the requirements of this position:

- Study your county/area to assess the needs for educational programming.
- Identify the target audience for educational programming.
- Prospect and recruit both licensed and unlicensed volunteer staff for successful programming.
- Define the objectives and desired outcomes of this program.
- Think about the content of the educational programming that will be needed to reach the desired outcomes and formulate lesson structures to acquire the desired outcomes.
- Select appropriate output activities for the target audience.
- Select appropriate specific training tools to carry out these activities for volunteers.
- Estimate the cost of materials needed for activities involved.
- Develop trainings for volunteers and facilitate the programming.
- Submit a monthly update for all activities and outcomes to the GVEALC Board of Directors.
- When possible, build relationships with School District 51, Charter Schools, and Home Schooling programs so that supplemental programming can be designed to help students with their school goals.
- Working with Secondary Education Institutions in order to build a partnership to offer licensing and certification programs in the Grand Valley with GVEALC being a licensing facility.
- This position reports to GVEALC Co-Founders.